New Participant Account Access

WEB ACCESS

www.pensiondynamics.com

TO LOGIN TO YOUR ACCOUNT:

- Click on the blue Client Login Button located on the upper right corner of our home page
- Click on the blue 401(k) button on the left side of the window under **Client Services LOGIN**

ACCOUNT REGISTRATION

- **You will need to register yourself by clicking First Time User**
- **Your Registration ID is your Social Security Number with the dashes**
- **Enter your Date of Birth as formatted**
- **Create a Username and Password**
- **Answer the security questions however you would like**
  These would be used to reset your password on-line
- **Scroll through the disclaimer/accept/submit**

RETURNING PARTICIPANTS

- **Sign in as usual**
- **Answer the security questions however you would like**
  These would be used to reset your password on-line
- **Scroll through the disclaimer/accept/submit**

SELECTING INVESTMENTS

- **Select "Change My Investments" from the Menu**
- **Select "Redirect Future Contributions Only"**
- **Enter a percentage in the "New Elections" column for the investments you have Elected. The total must equal 100%**
- **Click on "Submit" at the bottom of the page**
- **Click on "Confirm" to finalize the Investment Selection**

VOICE RESPONSE SYSTEM

You can also access your account through the Pension Dynamics Daily Link. It's designed to give you up-to-date information in minutes about your personal retirement plan account using your touch-tone phone. Pension Dynamics Daily Link is as easy to use as dialing your telephone. Just dial **1-800-888-1998** from your touch-tone phone.

NEW PARTICIPANTS/FIRST TIME USERS

- **Enter your entire Social Security Number.**
- **Your Voice Response System PIN is the last 4-digits of your Social Security Number**
- **Enter your 4-digit Birth Year**
- **Please Note you will be prompted to enter a new password to complete "Set-up"**

Then just follow the recorded instructions. You can interrupt these instructions at any time by simply making a selection. It's that easy!

MAIN MENU

1. Detailed Account Balance
2. Change Future Contributions, Transfer Balances
3. Loan Information
4. Additional Options
5. Distributions

Note:

- **Requests made after 1:00 p.m. P.S.T. using either the VRU or web site will be processed the following business day.**
- **You can speak with our Client Service Center for account access inquiries by calling 1-888-306-5465.**